

| WORK EXPERIENCE |

IRMA LUZ ACOSTA

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HIGHLIGHTS

15 + YRS COMBINED DESIGN EXPERIENCE
10+YRS CUSTOMER SERVICE
10 + YRS ADMINISTRATIVE & CLERICAL
7 YRS EDUCATIONAL DESIGN
5 + YRS F R E E L A N C E
8 + YRS ARCHITECTURAL FIRM
4 1/2 YRS KITCHEN DESIGN

Project Coordinator/Project Architect

March 2023 - Present

WDG Architecture | Dallas, TX

Lead project documentation and coordination for multi family project from Schematic Design through Construction Documentation. Assist in various project for Construction administration with RFI and submittals.

Studio Manager

2016 - Present

Broadstone Design Group | Forney, TX

Coordinate and organize project scheduling, project management, customer and consultant deliverables and meetings. Oversee all phases in the design process for effective planning and delivery including production, reviewing and finalizing documents. When require step in at any phase of a project to assist with design, documentation, and meetings. Work closely with Architect, client, design team and consultants to shape and understand the design concepts. Research building codes, permit requirements and technical information for detailing. Create project standards for BIM, CDs and presentations. Team leader for special VR and innovative design strategies and presentations. Lead team for marketing strategy and development.

Architectural Intern

Oct 2014 - Present

Broadstone Design Group | Forney, TX

Create three-dimensional building information models in Revit. Work on various phases of an architectural project from schematic design, development, and construction documents.

Frame Designer

August 2014 - October 2014 (2 months)

Eric L. Davis Engineering | Forney, TX

Designed roof & ceiling framing for single family residential projects.

Flooring Design Consultant

April 2008 - Jan. 2010 (7 months)

Hill's Carpet & Ceramic Tile | Odessa, TX

Assisted residential and commercial clients with floor covering design decisions and facilitated their needs ranging from measurement appointments, price estimation, and installations.

Sales Specialist, Kitchen & Bath

Feb. 2006 - July 2006 (5 months)

Home Depot | Irving, TX

Kitchen and counter top design, sales, price estimation, and scheduling for measurement and installation.

Kitchen & Bath Designer, Production Assistant

Oct. 2002 - Dec. 2005 (3 yrs 2 mints)

Cabinet Shop, Inc | El Paso, TX

Collaborated with craftsmen, builders, installers and customers for kitchen designs and installation and created cabinet package estimates for the general public, commercial and residential builders. Researched, requested, and purchased materials, tools, and software for manufacturing and production.

| SKILLS |

Digital 2D

Autodesk AutoCAD | Adobe Illustrator | Adobe Photoshop | Adobe Indesign | Microsoft Publisher

Digital 3D

Revit | AutoCAD | Lumion | Enscape | Sketchup | Rhinoceros | Grasshopper |

Motion

Adobe After Effects | Adobe Premier Pro | Adobe Rush |

Analog

Sketching | Technical Architectural Drafting

Administrative

Word | Excel | Power Point | Outlook | Airtable | Wix | Slack | Zoom | Teams | Newforma | Procore |

| NCARB |

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NCARB Record Number

764769

AXP Experience

Completed

Testing Jurisdiction

Texas

ARE Progress

Project Management

| Passed | 3.26.2022

Construction & Evaluation

| Passed | 5.21.2022

Practice Management

| Passed | 7.30.2022

Project Planning & Design

| In Progress |

Project Development & Documentation

| In Progress |

Programming & Analysis

| In Progress |

| ACADEMIC |

Master of Architecture

Aug. 2012 - May 2014 | California College of the Arts | San Francisco, CA

Bachelor of Science in Architecture

Aug. 2010 - May 2012 | Texas Tech University | El Paso, TX

Associates of Science in Architecture

July 2009 - May 2010 (Full-Time) | El Paso Community College | El Paso, TX

July 2003 - May 2005 (Part-Time) | El Paso Community College | El Paso, TX

Associates of Science in Drafting and Design Technologies

Jan. 2001 - Aug. 2002 | Texas State Technical College | Sweetwater, TX

Additional Education

Spring 2008 | University of Permian Basing | Odessa, TX

Jan. 2006 - Dec. 2006 | University of Texas at Arlington | Arlington, TX

| ABILITIES |

Digital & Analog Modeling | Graphic Representation | Rendering | Animation

| AWARDS & HONORS |

CCA Student Travel Grant. 2013 | California College of the Arts

CCA Architecture Thesis Travel & Research Grant. 2013 | California College of the Arts

CCA Scholarship. 2012-2014 | California College of the Arts

Victor Carrasco Scholarship, 2012-2014 | California College of the Arts

Deans List | Fall 2010, Spring 2011

Presidents List | Fall 2011, Spring 2012

| EXHIBITIONS |

AIA Dallas, 2014 | Reactive Continuum | Dallas, TX

Formworks, 2014 | Reactive Continuum | San Francisco, TX

CCA Studio 333, 2013 | Nervous Ether | San Francisco, CA

Collaborative Minds, 2011 | Design Projects | El Paso, TX

| INTERESTS |

Professional

Leadership development | Mentorship | Education | Community Outreach

Personal

Ghost-town exploring | Film making & Editing | Photography | Painting | Sculpture | Cycling | Hiking | DIY enthusiast | Self-Development | Immersive Technologies

| LANGUAGES |

English [Speak, Read, Write] | Spanish [Speak, Read, Write]